

HOUSING AND HOMELESS COUNCIL

Rev. Laura Rappold, Director
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Director, North Georgia Housing and Homeless Council

30 hours/week

Duties include:

Overseeing two grant cycles per year, which includes creation of application, overseeing review of applicants, disbursement of funds and follow up reporting.

Promoting the annual Homeless Offering to NGA churches and clergy, including developing offering materials

Financial oversight of the administrative budget and the Homeless Offering, working with the UM Foundation on the Endowment

Maintaining and updating the Council's website and social media platforms

Consistent knowledge of available programs/ministries that offer direct assistance throughout the state

Encouraging and supporting UMCs in initiating ministry to persons living with poverty.

Leading council meetings, communicating regularly with the council and working with the Executive Team on decisions and policy.

Some same day travel is required, attendance at Annual Conference expected

Qualifications for position:

- Knowledge of United Methodist Church structure and polity, especially in the North Georgia Conference
- A sense of calling to help connect the church with poor and marginalized people
- Non-profit management experience
- Bachelor's degree or higher
- Ability to structure work with minimal supervision
- Good computer skills, especially in MS Office (Word, Excel, Publisher, PowerPoint, Access) and utilization of social media.
- Good communication skills in speaking and writing.
- Understanding of issues around poverty and homelessness and ability to communicate the issues in a theological context.

Applicants should submit a cover letter and resume to Howard Cox at cox4380@bellsouth.net by July 22, 2022.